Kalamazoo Regional Educational Service Agency (RESA)

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A. General Information

ISDs serve as a central support system for all public, charter and non-public schools that operate within their district. There are 57 Intermediate School Districts (ISDs) or Regional Education Service Agencies (RESAs) in the state of Michigan. No two are exactly alike. Each bases its work on the specific needs of its constituent public school districts. All offer leadership, programs, and services in the areas of instruction, career and technical education, special education, technology, and business related functions.

| | FY 2016-2017 | | | |
|--|---------------|--|--|--|
| Total Budget | \$ 96,217,754 | 4 (note: excludes capital projects fund) | | |
| Pupil FTEs | 34,823.16 | | | |
| ISD Employees | 1,064 | | | |
| Constituent Districts, PSAs, Nonpublic Schools | 28 | | | |

B. Travel Information

As ISDs seek to provide leadership, programs and services to their constituents, staff seek out best practices, gain state and national educational perspectives, gather knowledge and skill levels that reflect the latest trends, innovations, and challenges. This requires more travel to conferences and trainings than you would typically experience in a K-12 school district.

| David Campbell, Superintendent | | | | | | |
|--|--------------------------------------|---------------------|---|-------------|-----|--|
| Dates | Purposes | Locations | | | | |
| 9/20/16 - 9/22/16 | MASA Fall Conference | Traverse City, MI | 2016-2017 Total cost of air fare | \$ 108.00 |) | |
| 11/10/16 - 11/12/16 | MASB Annual Leadership Conference | Detroit, MI | 2016-2017 Total cost of overnight lodging | \$ 3,089.94 | ļ ļ | |
| 11/30/16 - 12/3/16 | AESA Annual Conference | Savannah, GA | 2016-2017 Total cost of car rental | \$ - | | |
| 1/25/17 - 1/27/17 | MASA Mid-Winter Conference | Grand Rapids, MI | 2016-2017 Total cost of meals | \$ 575.17 | 7 | |
| 3/16/17 - 3/17/17 | Superintendent's Retreat | Lansing, MI | | | | |
| 4/25/17 - 4/26/17 | Governor's Education Summit | Lansing, MI | | | | |
| 5/30/17 - 6/2/17 | Mackinac Policy Conference | Mackinac Island, MI | | | | |
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| Stephanie Lemmer, Head Start Principal | • | - | | | | |
| Dates | Purposes | Locations | | | | |
| 9/20/16 - 9/23/16 | Michigan Head Start Association Conf | Mackinac Island, MI | 2016-2017 Total cost of air fare | \$ 391.88 | 3 | |
| 11/1/16 - 11/3/16 | Head Start Fiscal Conference | Chicago, IL | 2016-2017 Total cost of overnight lodging | \$ 3,649.45 | 5 | |
| 11/14/16 - 11/16/16 | Head Start Performance Standards | Chicago, IL | 2016-2017 Total cost of car rental | \$ - | | |
| 3/12/17 - 5/12/17 | Plain Talk Conference | New Orleans, LA | 2016-2017 Total cost of meals | \$ 727.96 | 6 | |
| 2/28/17 - 3/2/17 | MHSA Conference | Troy, MI | | | | |
| 5/3/17 - 5/5/17 | MHSA Spring Assembly | Mt. Pleasant, MI | | | | |

C. Contract Information

ISDs occasionally enter into contracts with vendors to perform specific services that would not be cost effective or reasonable for the ISD to provide on its own. ISDs must follow state requirements for seeking competitive bids on some purchases. Below are the contracts required to be reported under this section.

| Subject Matter | | | Cost | | Bid? | Signed by | Position |
|--------------------------------|--|-------|------|------------|------|-----------------|---------------------------------|
| Kalamazoo Community Foundation | Efforts to Outcomes Contract | | \$ | 175,130.00 | | Thomas Harwood | Deputy Superintendent |
| Double Line Inc. | Data Hub Enhancements | | \$ | 401,790.00 | | Thomas Harwood | Deputy Superintendent |
| Social Solutions Global, Inc. | ETO Collaborate Licenses | | \$ | 57,816.00 | | Mindy Miller | Asst. Superintendent for Spec E |
| Oakland Schools | TRIG Data Integration Project Hosting Serv | rices | \$ | 29,978.24 | No | Brian Schupbach | Director of Technology |
| Wexford-Missaukee ISD | TRIG Data Integration Project Hosting Serv | rices | \$ | 28,257.92 | No | Thomas Harwood | Deputy Superintendent |
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D. Contract Modification Information

| Any contract modifications in excess of \$25,000 for the 2016-17 school year are detailed below. | | | | | | | |
|--|---|-------------------|---------------|------|-------------------|----------------------------------|--|
| Modification Description | | Additional Amount | Revised Total | Bid? | Signed by | Position | |
| Western Michigan University | Graduate Assistants for Early Education Cla | \$ 8,632.00 | \$ 141,926.00 | No | Laurie Montgomery | Asst. Superintendent for Spec Ed | |

E. Salary, Expense Account, & Supplemental Compensation Information

ISD employees are typically categorized by classification. All classifications are normally established according to demands of the position, level of responsibility, job functions performed, credentials and skills required, etc. Each classification falls into at least one established salary schedule, which takes into account such factors as seniority in position or in similar positions, comparison to similar jobs elsewhere in the community, cost of living factors, etc. In addition, some classifications require travel inside and outside of the ISD, attendance at meetings, and attendance at workshops and conferences. Expenses for these activities are strictly limited in a budget approved annually by the ISD Board of Education.

| Employee | Salary | Exp. Acct. | Reimb. Exp. | Suppl. Comp. |
|--------------------------|------------|------------|-------------|--------------|
| Superintendent | \$ 198,678 | \$ 8,200 | \$ - | \$ - |
| Deputy Super | \$ 144,283 | \$ 8,200 | \$ - | \$ 8,453 |
| Assistant Superintendent | \$ 130,195 | \$ 8,200 | \$ - | \$ 8,213 |
| Assistant Superintendent | \$ 130,195 | \$ 8,200 | \$ - | \$ 8,213 |
| Assistant Superintendent | \$ 124,589 | \$ 8,200 | \$ - | \$ 8,118 |
| Assistant Superintendent | \$ 124,589 | \$ 8,200 | \$ - | \$ 8,118 |
| Director | \$ 116,703 | \$ 6,000 | \$ - | \$ 8,501 |
| Director | \$ 116,703 | \$ 4,300 | \$ - | \$ 3,501 |
| Director | \$ 116,703 | \$ 4,300 | \$ - | \$ 3,501 |
| Director | \$ 116,703 | \$ 4,300 | \$ - | \$ 3,501 |
| Director | \$ 111,678 | \$ 6,000 | \$ - | \$ 5,350 |
| Director | \$ 111,678 | \$ 4,300 | \$ - | \$ 3,350 |
| Director | \$ 97,863 | \$ 4,300 | \$ - | \$ 2,936 |
| Director | \$ 97,863 | \$ 4,300 | \$ - | \$ 2,936 |
| Admin - Monitor | \$ 101,660 | \$ 1,000 | \$ - | \$ - |
| Admin - Monitor | \$ 98,845 | \$ 1,000 | \$ - | \$ - |
| Admin - Principal | \$ 95,791 | \$ 1,000 | \$ - | \$ - |
| Admin - Principal | \$ 95,791 | \$ 1,000 | \$ - | \$ - |
| MA - Instructional | \$ 94,821 | \$ - | \$ - | \$ - |
| PhD - Instructional | \$ 94.821 | \$ - | \$ - | \$ - |

F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks

Many ISDs utilize fiber networks which benefit students and the community. These high capacity broadband networks interconnect districts, improve the delivery of Internet, instructional, and administrative resources while reducing over-all costs. Through partnerships, ISDs, local schools, county and other governmental units, and Central Police Dispatch (911), have access to fiber wide-area networks that are more affordable for all partners.

| | | Expenditures for Fiber Optic or Cable | | |
|---|--------|---------------------------------------|--|--|
| Fund Source | Vendor | Equip. or OS Software | | |
| No expenditures in 2016/17 for fiber optic or | | | | |

G. Public Relations, Polling, Lobbying, and Legal Services

The 57 intermediate school districts (ISDs) or regional educational service agencies (RESAs) were created by the legislature in 1962 to bring about quality and equitable educational opportunities to students and schools throughout the state. Because public education is funded and regulated by the state and federal government, it is necessary for ISDs to use some resources to fund activities that promote public accountability, research, and government communications. The guiding principle for all activities of this nature is to advocate for the children we serve.

| Vendor | | Services | Amount | |
|---|--|----------------|-------------|--|
| Karoub Associates | | Lobbying | \$12,000.00 | |
| Dykema Gossett PLLC | | Legal Services | \$1,776.00 | |
| LaPointe and Butler PC | | Legal Services | \$5,704.00 | |
| Miller, Canfield, Paddock | | Legal Services | \$1,344.00 | |
| Secrest Wardle Lynch Hampton Truex & Morley | | Legal Services | \$1,080.00 | |
| Thrun Law Firm PC | | Legal Services | \$15,630.89 | |
| Warner Norcross & Judd | | Legal Services | \$1,008.00 | |

H. IRS Tax Form 1099s in Excess of \$25,000

Cost savings can often be realized by contracting with individuals for limited, specialized projects. For the fiscal year 2015-2016, the following projects and services were accomplished under contracts that exceeded \$25,000:

| Name | Amount | Project(s) | Services |
|----------------------------------|--------------|-----------------------------|--------------------|
| Edustaff, LLC (Partnership) | \$612,518.00 | Substitutes | Teachers/Parapros |
| Powerschool Group (Partnership) | \$38,055.00 | Powerschool Licensing | Renewals |
| Q3 Technologies (Sole Propietor) | \$29,711.00 | Fiber Optics | Installation Labor |
| Rendall, Philip (Sole Propietor) | \$56,500 | MiCase Software Development | Programming |

I. Certain ISD Expenditures

Every organization requires leadership. ISDs within the State of Michigan have been charged by the Governor and the Michigan Department of Education to communicate, train, support, and lead educational initiatives defined by the state and federal government. Most recently these include, but are not limited to, the following: No Child Left Behind, newly enacted high school graduation requirements, the Michigan School Improvement Framework, and the new Grade Level Content Expectations for the core subjects. ISDs are required by law to meet the individual and specialized needs of students within our region including the areas of Title I, Special Education, and Career and Technical Education.

| | | \$ Amount | % of Budget | | |
|---|--|--------------|-------------|---|--|
| Administrative costs | | \$ 1,052,846 | 1.1% | | |
| Public Relations, surveys, polling, lobbying legal fees | | \$ 209,597 | 0.2% | (Includes \$38,543 also reported in G. above) | |
| | | | | | |

J. Motor Vehicle Information

Because ISDs serve numerous districts, sometimes covering large geographic areas, certain vehicles might be provided for specific transportation needs.

| Motor Vehicles | | Purpose | | |
|-----------------------------------|--|---------------------------|--|--|
| 1998 GMC Stake Van 1 Ton | | Maintenance | | |
| 1998 Chevy Van | | Maintenance | | |
| 2000 GMC Van | | Maintenance | | |
| 2002 GMC Van | | Maintenance | | |
| 2002 Dodge Truck | | Maintenance | | |
| 2016 Ford Transit Van | | Maintenance | | |
| 2001 GMC Truck G2500 Van (Diesel) | | REMC Delivery Van | | |
| 2012 Ford Transit Connect Van | | REMC Delivery Van | | |
| 2014 GMC Savanna Van | | Print Center Delivery Van | | |